Keweenaw Unitarian Universalist Fellowship

Board of Trustees Meeting Minutes

Date: July 19, 2026
Time: 12:30 p.m.
Location: KUUF Fellowship & Zoom
Present: Lora Repp, Elen Maurer, Lori Swanson, Trista Gersie, Melissa Williamson, John Gale, Rosemare LeVeque, Lucinda Enderby, Julie Badel, Rev Bruce Johnson

Guests: Dan LeVeque, Vicky Bergvall, Craig Waddell

Call to Order

President Lora Repp called the meeting to order at 12:30 p.m. with a chalice lighting and opening reflection.

Approval of Agenda

The Board reviewed the agenda for the meeting. Lora requested the addition of a report from the Sunday Services Committee under Committee Reports. No other additions or revisions were proposed. The agenda was approved by consensus as amended.

Approval of Previous Minutes

The Board reviewed the May 2026 Board meeting minutes as distributed. Melissa noted that the minutes should reflect that she participated remotely via Zoom rather than being absent. No additional revisions were requested.

Enderby/Maurer motion to approved the minutes as amended carried unanimously.

The Board also received an update that the Annual Meeting minutes are substantially complete and will be finalized following incorporation of several minor edits suggested by the individuals who were tasked with reviewing these. Still need review by one additional member.

Treasurer's Report

Lori presented the June financial statements, including the Balance Sheet and Profit & Loss reports. She reported that several accounting corrections identified during the previous month had been completed, resulting in a more accurate representation of KUUF's financial position. Total cash assets remained stable at approximately $257,000.

The Board reviewed the current operating budget and discussed anticipated expenses for upcoming building maintenance projects, including roof repairs and parking lot improvements.

Board members expressed appreciation for the continued work to improve the accuracy and transparency of KUUF's financial reporting.

Repp/Enderby motion to accept the Treasurer's Report as presented carried unanimously.

Pastoral Care

The Board discussed establishing a dedicated annual budget line item for pastoral care expenses to support Heidi in her work. For example, if she has lunch with a member she could request reimbursement for the cost of her meal. After discussion of appropriate dollar amount members agreed that an annual allocation of up to $300 would provide sufficient flexibility while maintaining appropriate fiscal oversight.

Enderby/Gersie motion to establish a Pastoral Care budget for expenses of up to $300 annually carried unanimously.

Building & Grounds Report

Roof Repairs

Dan reported on continued efforts to address an issue with the cantilevered roof overhang located at the front of the Fellowship building. Members discussed concerns regarding the structural integrity of the cantilevered beams, including a measured deflection of approximately seven to eight inches, deterioration of the supporting concrete, and uncertainty regarding the condition of the structural connections supporting the overhang. The Board reviewed several potential approaches, including temporary removal of the metal roof, repair of the existing structure, or eventual replacement of the entire cantilevered overhang.

Members agreed that that the engineering evaluation is required if we are to move forward and before determining the appropriate course of action. The study will assess the condition of the existing structure, determine whether the proposed repairs are feasible, and identify any additional work necessary to ensure the safety and long-term stability of the overhang. The Board also discussed the possibility that modifications to the cantilevered overhang could help address recurring ice damming and water infiltration where the overhang intersects with the main roof.

Gale/Enderby motion to authorize Dan to obtain an engineering assessment of the roof carried unanimously.

Parking Lot Improvements

Craig presented a proposal for parking lot improvements-clean up, new gravel, etc… totaling approximately $6,600. The Board noted Janeen Stevenson's $5,000 donation for any building need could be applied to this project and Craig and Vicky offered to donate to cover the balance if we move forward with the parking lot improvements.

Repp/Gerise motion to accept the estimate for parking lot enhancements and move forward with the project carried unanimously.

Craig will reach out to the contractor to proceed with the project.

Technology Services
The Board continued its discussion regarding technical support services being contracted through Superior Tech Wizards. Members agreed that responsibilities and expectations should be documented in a written agreement identifying responsibilities, communication expectations, termination provisions, and other operational details. The draft contract will be discussed between Juxta, Lora, and Trista and final version presented at a future board meeting.

Governance Review

Committee on Ministry
Rev. Bruce Johnson reviewed the historical purpose of a Committee on Ministry and discussed how many UU congregations have adapted the model. The Board concluded that KUUF should review its bylaws before considering any structural changes. Lora, Julie, and Lori agreed to review the bylaws and develop recommendations. No formal action was taken.

Right Relations
The Board discussed replacing the former Conflict Resolution model with a Right Relations Team focused on healthy communication and proactive conflict prevention. Lora volunteered to identify potential members and explore available training resources. No formal action was taken.

Minister's Report
Rev. Bruce Johnson reviewed highlights from his written report. Beginning in September he plans to be present on the third Sunday of each month. He recommended that Board members read 'Love at the Center' and discussed incorporating regular governance and leadership learning into future Board meetings.

Sunday Services Committee
Lori and Lora reported on summer worship planning, including two upcoming services utilizing recorded worship materials. The Board also discussed accommodations for Sandra while she participates remotely because of wildfire smoke.

Beyond Land Acknowledgement
The committee recommended exploring the purchase of artwork by an Indigenous artist. The Board expressed support for continued research and requested that the committee return with recommendations.

Campus Ministry
Lora reported that Miriam Pickens has volunteered to serve as KUUF's campus ministry representative. The Board expressed appreciation for her willingness to serve.

Next Meeting
The next regular Board meeting would be scheduled for August 16, 2026. Because Trista will be traveling, the Board agreed to move the August meeting to August 23, 2026.

Adjournment

There being no further business, President Lora Repp thanked members for their continued service. Following a closing reflection, the chalice was extinguished and the meeting was adjourned.