

**KEWEENAW UNITARIAN UNIVERSALIST FELLOWSHIP
BOARD MEETING
Date: August 20, 2025**

Present: Julie Badel, Cindy Enderby, John Gale, Trista Gersie, Elen Maurer, Lora Repp
Lori Swanson, Rosemary LeVeque, Melissa Williamson

Preamble

1. Chalice lighting
2. Agenda addenda/changes
 - Added discussion on Land Acknowledgement to the agenda --
Lora can provide an update

Fiduciary and Regular Business

1. Meeting Minutes for 7/27/25 reviewed and corrections needed
 - Changed the statement regarding the Hooker endowment from \$25,000 in CDs to correctly noting \$70,000 in cash and CD's
 - Corrected the date of the Campus Ministry meeting to Wednesday September 10th

Enderby/Maurer motion to approve minutes as corrected unanimously approved.

2. Treasurer's report:
 - **Bank Signatures:** New authorized signers have been completed at the bank and final signatures on forms were obtained this day.
 - **Income/Expenses:** Currently in line with budget.
 - **Account Discrepancy:** A discrepancy of ~\$2,000 on the Bridge Street account balance (approx. \$33,365 vs. \$31,500) is under review by Lori and Cindy. Will be clarified next month.

- **Roof Expense:** \$12,800 for roof repair has been recorded under fixed assets (not in P&L).
- **CD Maturity:** A \$25,000 CD matured; \$853.71 interest earned. Funds were moved into the operating account temporarily.
 - Board discussed reinvesting the \$25,000 into a new CD.

Enderby/Badel motion made and unanimously approved to reinvest in another CD; interest portion from previous CD to be transferred to the Hooker checking account.

- **Emergency Loan Fund Discussion**
- Board reviewed the long-standing **Emergency Loan Fund** (\$4,200 listed as receivable).
- Confusion regarding whether the balance represents actual funds available or unpaid loans (receivables). If it is an unpaid loan should we write it off since no loan repayments made in quite some time?
- History: Intended as loans (up to \$500–\$1,000) for members/staff in financial crisis, to be repaid over time. Not frequently used in recent years.
- Distinguished from the **Minister’s Discretionary Fund** (no repayment, not necessarily for members--often for community members’ needs).
- Clarification needed on:
 - Whether the amount is receivable or actual funds remaining available for loans.
 - Written parameters for the fund’s use.

Enderby/Badel motion made and passed to accept the Treasurer’s Report with the caveat that the Emergency Loan Fund needs further clarification with Bill Leder.

Strategic Work

1. Building Business:

Shed & Drainage Issue

- Discussion centered on the possibility of placing a new shed before winter.
- Concern: possible underground drainage pipe/trench near proposed shed site could cause water flow issues if obstructed.
- Agreed that testing/digging should be done first to confirm drainage before sitting the shed.
- Alternative shed locations were considered but accessibility for snowblower and lawnmower storage is a key factor.
- Another option for resolving drainage if needed would be renting a trencher (\$200/day) and installing new piping.
- Shed material options discussed:
 - Plastic/composite (lower cost, no painting, but durability concerns).
 - Metal (concerns about rust, low height).
 - Wood/custom-built (durable but more expensive, \$3k–\$6k).
- Plan: John and Melissa will continue research shed types, dimensions, availability and durability before purchasing.

Snow Removal Contract

- Tony (current contractor) will continue snow removal at the **same price as last year**.

2. Rev. Bruce Update:

- **Contract:** Sent out; awaiting his signed copy.
- **Housing:** Confirmed housing for September, November, and December. October housing still uncertain; tentative option with Pete & Carol and we should know by Sept 2nd.
- Alternative housing options discussed: rental cabins, private homes (some direct rental deals outside Airbnb to save costs).

- Costs are balancing out: one rental higher than expected others lower.
- Board expressed confidence housing needs can be met, even if adjustments are needed.
- **Meetings with Rev. Bruce:** He requested a board meet-and-greet on Saturday, Sept. 6 at 11:00 a.m. at KUUF, after breakfast with presenters at Lori's house. Purpose--to get acquainted and discuss vision for ministry.
- A possible meeting with Heidi (Pastoral Care) on Friday was suggested.
- **Sunday Service Planning** coverage schedule outlined.
 - Rev. Bruce: 1st Sundays (except March, but he will cover a summer date in July or August).
 - Bucky: 3rd Sundays.
 - Keren: tentatively 4th Sundays (awaiting confirmation).
 - Carol: At her request, reducing workload to fifth Sundays only.

Next Meeting Date: September 21st

Adjourn 1:40pm