

KEWEENAW UNITARIAN UNIVERSALIST FELLOWSHIP

BOARD MEETING

Dec 17, 2023 12:30

KUUF Office

AGENDA

Present: Elen Maurer, Lora Repp, Horst Schmidt, Jane Bodi, Cindy Enderby, Melissa Williamson, Peter Ekstrom, Elaine Eikenberry.

Absent: John Gale

Guests:

Ex-officio: Stacy Craig

Preamble

1. Chalice lighting
2. Agenda addenda/changes

Fiduciary and Regular Business

Consensus agenda:

1. Meeting Minutes for Nov 19, 2023:

Reviewed. Lora moves to accept. Melissa seconds. All in favor of accepting 8.

2. **Treasurer's report:** Discussion of funds and where we are in the budgeting year. No questions. Melissa moves to accept. Lora seconds. Approval 8.

Strategic Work

1. **Minister's Report** -from Stacy-Board is asked to consider the parts of the services Stacy offers. Stacy is open to feedback by email, in person or phone.

- Is there a need to shift where Stacy is putting her energy with the purchase and actions involved in 604 Bridge St Property. (Jane-Can we add this to our next Board meeting? Agreed by Elen)
- Melissa-Stacy is invited to participate with KUUF sponsored cub scouts group. Stacy will coordinate for scheduling with Melissa.
- Lora (membership committee)-Discussion of welcoming for new baby, maybe Feb.

Stacy thanked for her report.

2. **Treasure's report:** Funding discussion regarding 604 Bridgest. Cindy is thanked for providing.

3. **604 Building update**

- Spent to date \$202,223.00.
- Unrealized donations \$26,056.00- funding needed to complete updates to the new building. The building task force will be focused on their requests. The needs are specific. Expecting potential donations specific to longevity use of the building
- Furnace is in and is under budget. Next steps are to give the congregation access to make comments on the Building Suggestions-Post it Notes spreadsheet (Congregation will not have access to CHANGE the spreadsheet only comments allowed) This can be found in the members-only section of the KUUF website. Updates to 604 Building updates posted on the website by Martha.

4. **Building Trust Committee:** Their tasks have been completed. They are released. Cindy moves to release them with a thank you. Melissa seconds. Approval 8. Elen will recognize contributions

5. **Stewardship Committee creation ideas:** Discussion included what is the role of the Finance Committee, Canvass Committee, Board, Stewardship Committee and a future Building Management/Usage Committee.

How do these committees function with the changing needs of the congregation? Which committee handles which task?

- Current challenge of donations with restricted use. Suggestion: Building Task Force request that donations specifically for the building progress be made without restrictions so the funding can be returned to general use/building improvement funds if it is discovered that the need is under budget.
- Will the stewardship responsibilities include how we manage the building? How is the building managed after the completion of the current updates and the congregation moves in for active use?
- Stacy has a history of working in philanthropy. She is willing to provide insight for discussions of future endowments, legacy gifts vs capital campaigns. What will allow the congregation to meet their ministerial needs? How can aspirational gifts affect the function of the congregation in the future/30 years from now?
- The amount of volunteering for 604 Bridge St needs to be recognized. And volunteering that has happened over time in the history of KUUF. How do we track and acknowledge volunteers-is there an assigned person for this task? Can we compute a volunteer amount into the budget?
- Needed a description of the role of a stewardship committee. Pete, Cindy, Stacy and Elaine will meet Jan 6 at 9:00am KUUF office to work on developing a description. Elen is also invited if she is able to attend. Results will be shared at the next board meeting for further discussion

6. **Campus Ministry report:** (Jane)-Discussion of MLK day on MTU campus. There is a scheduled brunch at 10:00, vigil and reflection at 11:00 and a peace walk on campus at 1:00. Pastor Sarah invited students to do a reading/prayer. KUUF will be present with volunteers.

7. Appoint additional Nominating Committee member: KUUF is required per By-Laws Nominating Committee needs to include a person who is on the board and is stepping down to serve on the Nominating Committee. Horst announced he plans to step down from the board and will be able to fill the need for the Nominating Committee. Current Nominating Committee now includes Horst, Ana Dyerson and will need one additional person. Elen will put out an invitation for this committee and other committees (to cover committee vacancies) in announcements.

9. How to boost our Chalice lighter contributions: Barry asked us if anyone has made a contribution? None. Board is recommended to sign up for the Chalice lighter newsletter. Elen will send the recommendation by email to the board and may add to the digest for the congregation.

8. Goods and Services Auction-Feb 3, 2024 Saturday. Stacy will be in town. Lora Repp, Linda Rulison and Lori Swanson will contribute to creating the event. They will be having a planning meeting between christmas and new years. The goods and services auction will include hybrid options for bidding.

10. Next meeting, task review, check-out January 21, 2024.