

**KEWEENAW UNITARIAN UNIVERSALIST FELLOWSHIP
BOARD MEETING
Nov 19, 2023 12:30
KUUF Office**

<https://www.google.com/url?q=https%3A%2F%2Fus02web.zoom.us%2Fj%2F82213508549&sa=D&ust=1700580420000000&usg=AOvVaw0X5za2aoS8AlnMau4415Y0>

AGENDA

Present: Elen Maurer, Lora Repp, Horst Schmidt, Jane Bodi, Cindy Enderby, John Gale, Melissa Williamson, Peter Ekstrom, Elaine Eikenberry.

Guests: Elen's dog, Remington.

Ex-officio: absent

Preamble

1. Chalice lighting
2. Agenda addenda/changes

Fiduciary and Regular Business

Consensus agenda:

1. Meeting Minutes for Oct 15, 2023. Cindy moves to approve. Lora Seconds. No more questions. 8 approved. 1 abstained.
2. Treasurer's report. Discussion. We will not pay property tax because we are a non-profit organization. There was no sales tax for purchases made, like construction wood, plaster, nails. Melissa moves to accept the report. Jane seconds. 9 approved
3. Budgeting plans with UUA. Stacy's healthcare costs goes up to 12.5% beginning January 1, 2024. We need to make an amended budgeting for Stacy's health insurance. Stacy's contact starts in August or September. UUA also recommended a 3% increase to contracts based on the Budget year. It will be under consideration of the Finance Committee when the time comes to create a new budget.

Strategic Work

1. **Minister's Report** - (Stacy -written) Stacy was not able to attend because of the holiday weekend. Use and oversight committee will receive the recommendations for the building. Discussion of sound and technology needs in the new building. Suggestions for the building accepted as sticky notes. Elen will connect with Davi to discuss future needs for tech.

2. **604 Bridge update/ planning** (establish 604 Use and Design Committee)

- Sticky note ideas were interesting and are inspiring new ideas. Melissa is creating Phase 1, 2 and 3 excel spreadsheets. Discussed an indication system for ideas that were repeated. Email from Craig Waddell and list from Peter Ekstom are added to the idea excel sheet. The idea plan that started at the celebration dinner will be stored in the members only section of the website. Budget for the building will be in members only.
- A progress plan for members and the public will be announced in a wider fashion. Appropriate updates would be: New floor-with sample, Cabinets with images.
- Elen will start an email sharing information from the Nov 18, 2023 meeting that will be sent to all members. Melissa will send out an excel spreadsheet of the ideas. This is important to let people know that the things that are important to them are being done.
- Lora opened up the volunteer cards and experienced an overwhelmingly wonderful feeling seeing what people are willing to offer. We can expect a donation for snow removal this allows us to remove the snowblower from the budget.
- There was a request for donations of unused items before purchases are made.
- Estimations of operating costs: we are beginning to get a sense of what the operating costs will be. No number details yet. There will be Gas and electric costs. A water/sewage bill to arrive in January.

Establishing new teams/committees

- Building taskforce: Volunteers identified Nov 18, 2023. Miriam Pickens, Barry Fink, Bob Drake, John Gale, Melissa Williamson, and Lora Repp. The taskforce will create a plan for who will do what, assigning responsibilities. Congregation will be able to volunteer for projects. Cindy moves that we set up the building task force. John seconds. 9 approved.

3. **Dissolve Building Search Committee** – with gratitude! Elen will officially announce the closure of the committee. Cindy moves, Melissa seconds. 9 approved. Thank you note to the dissolved building search committee comes from Elen.
4. **Boyce Scholarship Committee**: Action needed. Suggestion to appoint Vicky Bergval and Martha Cunnings. Lora moves to appoint. Cindy seconds. All approved 9.
5. **Building Trust Committee**: Action needed. Cindy is nudging committee members to move funding. Expecting to dissolve the Building Trust Committee when money is moved.

6. **Requesting a new committee:** Ideas considered, Canvass/Capital Campaign, Stewardship committee. Creating a canvass-capital campaign for building. Creating a stewardship committee (goal to create an efficiency for building use, managing donations of tools/equipment, involved in organizing efforts for money that will be needed for specific things) that will be different from the Finance Committee (normally only active during budgeting for the upcoming year). Volunteers will be needed. Cindy states that Finance and Stewardship will need to coordinate efforts. Further discussion will happen at December and/or January Board Meetings. Use the language of “collaborate and coordinate” when building the committees (Horst suggestion). Cindy- the Finance Committee contacts all committees and asks what is needed and determines that in the budgeting planning. This will become a bigger activity. Future requests may expand beyond our regular budget.
7. **Nominating Committee:** Requesting a 3rd person. Approval needed for Cindy Enderby and Ana Dryerson to be appointed to the nominating committee. Lora moves to appoint them for the 2024-2025 fiscal year. Jane seconds. 8 approve. 1 lost contact through Zoom
8. **Ministerial Committee:** acts as liaison between minister and congregation. Meets with the minister periodically. Current members are also on the conflict resolution committee team. This is a Board President appointed committee. Ministerial Committee members are Linda Rulison, Barry Fink and Jack Jobst. Elen will confirm that all will remain on the committee. Updates at next board meeting.
9. **Membership Committee report** (Lora) Report: Horst had questions about welcoming new persons. Membership is a difficult process with the hybrid services. The systems are different when working in person. We have new names showing up on zoom. How does the membership committee address these issues?

Membership committee ideas:

- Jenn Donavon will arrive early to Zoom and will welcome all including new persons. She will put her email in the chat for them to approach her.
- There will be two different welcoming emails that will be used as appropriate.
- They discussed how to engage sporadic visitors, those who attend every 3 months.
- Stacy has done a new to UU meeting. If there was a larger group of new possible members there will be a class offered.
- Membership Committee explains that we are not losing members. The numbers are holding steady at about 70 official members.
- Membership Committee is working with Worship Committee for an appropriate invitation to signing the book (becoming an official member of KUUF). Thank you, Lora, for your report.

10. **Passing the Basket:** Collecting offerings discussion. Jane-Speakers are uncomfortable with requesting funds. Decided that the board could share the responsibility. Recently Bill read the statement that we used to use. A basket was passed around. Old statement was useful. Jane will volunteer to read the statement when available and Bill will pass the basket. Anticipated order of service, announcements, welcome, land acknowledgement, offertory music. Others on the board will read it as needed. Jane will coordinate with other board members when she is not available. Horst is willing to read the statement while attending online if needed.
11. **Land Acknowledgement statement:** Board requests an explanation be shared in the digest. Elaine will coordinate with the LAS committee and will send a statement to Martha.
12. Next meeting, task review, check-out
13. Next Board Meeting: Third Sunday in December 12/17/2023 12:30pm KUUF office. Pete may zoom in as his family is expecting a new baby. Anticipated congratulations for Grandpa Pete.